



Fwd: Document draft (take two)

From jay selby <jayselbybespoke@gmail.com>
Date Thu 23/10/2025 11:20
To Jenny Prentice <jennymaryprentice@hotmail.com>

Hi Jenny,

I sent that back to Kate with the addition of the date as request and Kate has come back with several concerns outlined below.

I'm happy to be the go between as I know you have an awful lot to contend with so maybe I'll pop in on the way back from London or you pop round to ours later and we can discuss it although I imagine some points we can't answer right away.

Feel free to respond via email if easier.

Thanks
Jay

Sent from my iPhone

Begin forwarded message:

From: kate <kateveitch@hotmail.co.uk>
Date: 23 October 2025 at 11:12:40 BST
To: jay selby <jayselbybespoke@gmail.com>
Subject: Re: Document draft (take two)

Hi Jay

Your revised draft is indeed less confusing.

However, following the conversation last night, we now have a few concerns.

Earlier this year, when Jamie was digging trenches in the rear garden of no. 27 in order to trace the route and identify the function of pipe work under the existing conservatory, we were aware of an unpleasant odour emanating from the spoil. Yesterday evening Jenny mentioned that she suspected that the excavations had exposed residual contaminated soil which had a pungent smell.

Following other recent conversations, our understanding is that you are planning for your ground works contractor to commence excavating the foundations on the 3rd of November. You also indicated that have not yet appointed a building contractor.

We would therefore appreciate it if the period of time between completion of excavation work and commencement of building work is kept to a minimum.

With this in mind could you please provide:-

- A time schedule for the project.
- Details of any risk assessment relating to the disturbance of any contaminated matter during the project.

Could you also provide

- The name and contact details of the Project Manager.
- Details of working hours.

Could you confirm that no works will be conducted on weekends or public holidays.

Will demolition of the existing structure and excavation work require the use of heavy and/or noisy (percussive or hydraulic) equipment? If so how will this be managed in order to minimise disruption to us?

Kind regards

Kate

Sent from my iPhone

On 23 Oct 2025, at 8:05 am, jay selby <jayselbybespoke@gmail.com> wrote:

Hi Kate,

Lovely to see you both last night and from our chat, I think it's clear that while every effort was diligently made by Jenny to follow the correct guidelines when putting the document together, it ended up being confusing and not fit for purpose.

As this isn't a legal document but simply an agreement between the parties, I've drafted something myself that I hope is much simpler and fit for purpose (attached).

I've removed the section about nominated parties which hopefully is as much to your delight as it is mine 😊.

Have a read and let me know if you'd like anything changed. If you're happy with it, let me know and I'll get it printed.

Sorry again for the intrusion and I hope we didn't cause you to miss too much of *The Traitors*.

Kind regards
Jay Selby

<Acknowledgement of Party Wall Notice and Agreement to Proposed Works.docx>